COCESS Training Issues

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&
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Year of the Family

YOFAM 2000

OVERVIEW

- Preparation
- EOFY Close-Out
- Cost of Living Increases
- Why COCESS?

PREPARATION

- Clean Up Your Noun Dictionary
  - Garbage In -- Garbage Out
  - Correct PNs & Manufactures
  - Identify High Use & Seasonal Items
  - Special Levels Deleted by Supply

PREPARATION

- Generate Solicitation Listing
  - Based on Noun Usage
  - Work Carefully
- Actual Contract - - Acceptable Terms
  - Fill in Blanks Based on Your Usage & Needs
  - Item Exceptions Listed by Contracting

PREPARATION

- **Actual Contract (CON'T)**
  - **Review All Exemptions -- Less is Better**
    - **Usually Lumber & Carpet**
- **6 Month Process if Done Correctly**
  - **1st Always the Hardest**
  - **Repeat Depending on Contract and Option Yrs**

EOFY CLOSEOUT

- Set Flag to Finals Instead of Abstracts
  - Do Cost Estimates
  - CYA Noun in case of Price Changes
  - Process IDO File After Ordering to Separate FY

Money

COST OF LIVING INCREASES

- **Usually Awarded Annually**
  - **Use COCESS BPA Price Increase in CEMAS**
    - **Same Area Fix Price Items Can Be Added & Deleted Based on Contract**
      - **Recommend Done Quarterly**

WHY COCESS?

- Less People Required
- Contractor’s Responsible
- Less Accounts
- Easy Access to Buyer
- Awards Faster & Easier
- Because Nancy Said So

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Questions?